



**CEYLON MEDICAL COLLEGE COUNCIL  
FACULTY OF MEDICINE, COLOMBO  
VACANCY ANNOUNCEMENT**

Applications are invited from qualified Sri Lankan citizens for the following vacancies at the Ceylon Medical College Council, Faculty of Medicine, University of Colombo.

**POST OF TEMPORARY MANAGEMENT EXECUTIVES (ON CONTRACT) – 02 VACANCIES**

**Job Responsibilities:**

- CMCC strategic planning.
- Procurement planning.
- Preparation of management reports.
- Coordination of accounts-related activities.

**Required Qualifications:**

- A degree with a class from a recognized university.
- Excellent command of both spoken and written English.
- Proficiency in IT.
- Relevant work experience would be added advantage

**Remuneration:**

- Negotiable, to be decided during the interview.

**General Conditions:**

- This is a contract position with an initial appointment for one year.
- Renewal may be considered for up to two (2) years, based on performance and operational requirements.

**Application Procedure:**

Please fill out the google form by using the link below for applying for the above positions on or before 15<sup>th</sup> December 2024.

<https://forms.gle/yVfPPyuKcTiotvnc8>

Applications received after the closing date will not be considered. Incomplete applications will be rejected.

**Registrar**

Ceylon Medical College Council  
02 December 2024